

PTA minutes- September 13th, 2016

Attendance: Rebecca Mervine, Molly Rountree, Jay Voelkl, Rachel Hardy, Allison Morrison, Kristin Fisher

Reports from Board Members:

Collette Moribito- has been in charge of distinguished service award, 33 years- an award for someone who goes above and beyond for kids- anyone from school, community, etc.

March- channel 12- start thinking about nominees, and people can nominate through PTA through elementary office.

Presented at district concert in MAY (on the calendar now)

PTA president, and person who nominated the winner- speak, present a certificate and plant to winner

Allison Morrison will share the responsibility with Collette this year (2016-2017) and then Allison will take it over the following year.

Feedback on Supply lists:

all positive- some questions about what is listed (K-backpack and lunchbox, 5th- specific book for summer reading) just want to make sure its clear what the money will cover

possibly look into a company that will do it for us- (guessing more and more people will take advantage of it- and it is a lot of work and organization to complete)

PTA table at each to increase membership!

Curriculum night and open house and 6-12 block party

also at new family dinner on 9/27

Reach out to HS teachers, counselors, etc

Reach out to ELEMENTARY teachers, counselors, etc.

Treasure's report

allowing \$50 to Site Based team for New Family Dinner

Doreen D.- contact her about doing email blast, all calls to remind ALL parents of PTA meetings
Type something up from PTA to send to ALL staff (Molly and Kristin will type something up)

PTA space in the building- Where will that be?

Book Fair- where will that be? (no LGI or cafe) (Rebecca will email Marisa to ask about space for that)

Bomber wear- maybe wait till November (to not compete with Wrestling Bomber wear) but heavily advertise it with flyers and online

Make a master list of PTA events and volunteer opportunities to keep track of job description- look to invite all chairpersons to October mtg for a way to share and compile info to pass on as positions change

PTA meeting- October 11, 2016

Attendance: C. VanHarssel, R. Hardy, M. Rountree, A. Morrison, T. Cotsonas, M. Bolt, G. Lexer (student- senior) T. Fioravanti, K.Fisher, R. Mervine

Agenda:

September Minutes: no comments

Reports from Members:

Fundraisers- Entertainment Books- Rachel found info on them- should we send them home (hoping everyone will sell) or just have a spot to sell, or let people know we have them to sell.

Book Fair- space will be in old fuel cell room, not sure if Tara can do much more than train someone on how to set up and run register. Casey said seniors are looking for community service hours and should be available throughout the day. Molly will set up a sign up genius and Casey will set up a schedule for seniors.

Rebecca will meet with Tara to get training info, set up, etc before next month

Tara- has scholastic been contacted? When will the books arrive? Who has to be here for drop off? coupons for kids?

Gabby- seniors working toward community service hours, for every hour they earn a ticket towards winning a new car from VanBortel

Clean sweep was done in the spring

Elementary Carnival- seniors are planning a pre-k -5 carnival as an after school activity, looking for money for prizes/candy, etc- PTA will give \$200 towards that, and we will check inventory of prizes (bears, pom poms, etc)

Rachel will send pictures of what we already have so they can start planning

Membership- we are at 66 right now, last year we had 56 total from the whole year, so pretty successful beginning of year drive! Raffle of target gift cards- teacher winner-katie romach community winner- christina moribito

\$4 per member insurance to the state- total \$264

additional donations totaled \$139 + \$132 (\$2 per member)= \$271

By laws need to be reviewed and re-submitted by end of school year

Next meeting agenda item- what is the value of PTA vs. PTO/Parent group

PTA minutes- November 8, 2016

Attendance: Joanne Dall, Michelle Michalski, Tiffany Cotsonas, Molly Rountree, Kristen Fisher, Allison Morrison, Jay Voelkl

Agenda:

Reports from Members

Book Fair- some miscommunications or lack of communication- not enough advance notice of when classes were going (parents not knowing when their kids were going), the information that I got at home in folders seemed to have everything covered (information about dates, when class was going, wish list, etc.)

Rebecca and Rachel reached out to Tara multiple times but never heard back. Tara sent out sign up genius but only to a small group of people. Molly shared the link on Facebook page.

After this week PTA will reach out to Tara again to see if she wants to continue

Newsletter- Kristin put together news letter article, advertising events and looking for new volunteers, as well as the need for a new treasurer

Word of mouth works best- PTA members that have helped can share with others face to face so 'new' volunteers aren't intimidated to join in and help out.

Breakfast for Santa- need to contact Christine McCarthy to see what help she needs, Christine Schutterop took over the student volunteer portion, Rebecca told her to contact Christina McCarthy to see when she is meeting to plan. Molly will offer to help with sign up's, etc

Fundraising- do we still want to look into coupon books? What is happening with pie sale?- Rachel has been too busy helping with Book Fair to prepare for pie sale. Molly is looking into a 'read-a-thon' fundraiser to match up with Turn off TV week. There is also a coupon app now, as opposed to having the big book. also, local restaurants for a portion of sales- Molly said crust is available the Wednesday before thanksgiving- we will send flyers home, do and all call from school, promote on FB and send out email, Michelle suggested a pennant fundraiser- based on the old one that was posted on FB a while back (Tina Finn is willing to help set it up- through same company that did bomber wear) Maybe we buy some ahead of time to sell at the game?

Art Contest for the YearBook Cover- 5th graders are allowed to submit- 4th graders vote on it. Michelle is looking for suggestions on a yearbook theme- super hear/learner/friendship, buddy bench

PTA Minutes- December 13, 2016

Attendance: Rebecca Hardy, Molly Rountree, Allison Morrison, Tiffany Cotsonas, Kristin Fisher,

Agenda/Reports from Members:

Book Fair: Tara W. is looking for a co-chair to run and organize book fair, this year worked well in the fuel cell (multi-purpose room), looking for more advanced notice for teachers and parents next year, time to advertise, time for teachers to plan door contest,

Volunteer students were helpful- students could sign up for class periods, instead of a 2 hour period.

Breakfast with Santa: went smoothly, Rebecca did set up and clean up, photos with Santa was popular again.

Sets for activities are getting worn out and in need of repairs...Mr. Reitz used to take the charge with that- he was a retired staff member who passed away and no one has really taken over that part.

Ideas- get scouts involved in helping with repair of sets, or building new sets

Ideas for upcoming events: activity night this winter- focus on fitness? bring in people from community- liquor fitness, tae kwan do, karate, yoga, etc. or an ice skating night at Bill Grey's ice complex (similar to last year- where everything was offered for free)

Friday night- Movie's with mom (possibly in May)
Donuts with Dad- maybe in June?

Turn of TV week is our next event

Then the Auction in the spring

Joanne is still looking into the Entertainment App

Tying in Food Truck Rodeo with Spring Auction? or Pre-K ice cream social?

PTA minutes- January 10, 2017

Attendance: Jay Voelkl, Rachel Hardy, Michelle M., Tiffany Cotsonas, Rebecca Mervine, Kristin Fisher

Agenda:

New Business: Reports from Members

Bank signers: PTA board members approved Rebecca Mervine (CO-president) and Molly Rountree (Vice President) to sign checks, deposit money, etc. for the ER-PTA, as we are still in search of a new treasurer.

Review current by-laws:

Follow up Business:

Update on pennant fundraiser: Tina Fin spoke with but we are still deciding if we want one or two designs- so if we get a price, we can decide quickly. The idea is to have a 'retro' version, and a more modern version. We will put out two versions to get feedback from community and HS students and then make a decision. Possibly create a survey monkey to Casey and Doreen to send to students and staff via email- also post on PTA and ER Comm on Facebook.

Update on movie night: Rebecca contacted David Rovitelli -tech at ER and they just need a date, movie and media type, and they will take care of the details! When? Amerks game- april 7th, TV turn off last week of March, Fairy Tale Ball March 24— —-so maybe March 3rd (Friday)

Update on book Fair: Tara emailed Rebecca with sales for last 3 years- this year we sold \$7440.06- which meant a profit of \$1372.24 and \$700 Scholastic dollars.

Invoice will be sent to Jay to pay the bill to Scholastic

Looking for an update from Tara for what has worked well to advertise for a co-chair for organizing and running the Book Fair.

We liked the use of the old fuel cell (multi-purpose room) and the HS students that helped out were great!

School Community News Letter: Kristin will write up a message about successful events (Breakfast with Santa and Book Fair) and hi light upcoming events (FAiry Tale Ball and TV turn off week) and stress the need for new and more volunteers!!! (DUE JAN 24th to Doreen)

PTA members approved a \$20 gift card for art teacher (Mrs. Diehl) who helps with Yearbook Art Contest.

PTA minutes-April 11, 2017

Attendance: Rebecca Mervine, Rachel Hardy, Kristin Fisher, Michelle M., Jay Voelkl, Tiffany Cotsonas, Molly Rountree

Agenda/Reports from Members:

Distinguished Service Award: nominations are due Thursday, so far we have 3 nominations- Josette Monichino, Dan Marra, and Pamela Boy.

Nominations were shared with PTA members- and a tentative vote, as we do not have a meeting prior to the date for giving out the PTA distinguished service award.

If more nominations come in, they will be shared via email, and an email vote will take place.

Next Event:

Silent Auction MAY 19th (Friday)— so far, no location, calls for donations have not started yet either

If at school, could do food trucks in loop, HS students to help run activities for kids (to possibly get more adults in)- games, activities

Looking to do less items than last year, to help the check out process

Discussed the possibility of getting a SQUARE reader to take credit/debit for PTA

Bruster's Ice Cream truck- might be a good way to start with just one food truck and see how it goes, and plan for more next year?

Molly will touch base with principals about school space

Feedback:

maybe not schedule it on the same week...lower turnout than last year

PTA storage:

We no longer have any storage space at school (All of PTA supplies- besides books- are being stored in Rachel's basement) After the removal of the LGI, we feel there should be at least a small space or cabinets on wheels.

Rachel will contact Mark Linton to ask again, since our goal is to support students and the school

Last Community Newsletter: PTA will write up a special thank you/shout out to all people who have chaired a PTA event- to publicly recognize them, and hopefully spread the word about what people can volunteer.

Looking ahead:

School supply lists/shopping- DO we want to continue that as a service? or do we up the price to make it a fundraiser for PTA?

Rebecca will contact Marisa about feedback from teachers about supply project

Insurance is due- Jay will take care of getting that paid.

request from Dr. Linton: want to form a small committee to look at school start time- talking about having ONE start time - Michelle will respond- and PTA will provide 2-3 members

PTA by-laws are due to be updated - we need to take a look at them and decide on any changes

PTA Minutes May 9, 2017

Attendance: Rebecca Mervine, Molly Rountree, Kristin Fisher, Tiffany Cotsonas, Rachel Hardy, Jay Voelkl

Reports/Discussion:

PTA Distinguished Service Award-process and voting

Volunteers

- * discussed ways to express the need for volunteers- if we do not have volunteers we may have to cancel activities (book fair, breakfast with santa, etc.)
- * let the district and members know early that we need volunteers or PTA events can not continue

Request for Funds

- * send a letter out in the fall: If you plan on asking PTA for funds, you should be a paid member, and either come to a meeting in person to ask, or fill out the request for funds form on the PTA website (IT will no longer work to track down a PTA member in the hallway to ask for funds at the last minute)
- * advanced notice is needed, especially for higher amounts

Membership and Volunteers

*current presidents will reach out to past presidents for suggestions on how to keep and boost meeting attendance

Website

- * Add Kristin Fisher to Admin privileges on PTA website- to update emails for database and membership

Items for June meeting: ideas for next year, dates set for calendar, update on committees

PTA Minutes June 2017

Attendance: T.Cotsonas, M. Rountree, R. Mervine, K. Fisher, R. Hardy, J. Voelkl

Meeting called to order

Budget:

Is there a line on the budget for the 5th grade t-shirts?
If so, what is budgeted?

Next year, send out a form, link to form, to request funds- or people need to come to a meeting to request funds- JUST looking to make the whole process more organized, and less last minute running around to get funds to people.

Matt Marino will take over as Treasurer for Jay Voelkl

Agenda Items/ New Business:

PTA Space at school- Rachel talked to Dr. Linton, who passed on the info to Mrs. Philp and Mr. VanHarsseel about a small space to keep PTA things- no luck so far- Rebecca will send another email to continue to keep this idea an open discussion this summer

Update the website- using FaceBook- as well, to use the form to request funds, ask admin to push that info to staff in the fall, so that people know the process for requesting funds

Also, dates for next years calendar are due in mid July (July 20th)- we have access to the district google doc that has events on the calendar already.

Breakfast with Santa (already on calendar)

TV Turn off week

Book Fair (wasn't on the calendar last time)-Tara W.

Fairy Tale Ball- Anita and Rachel

Distinguished Service Award- Music Concerts in the Spring?

Box Top Contest- Michelle M.

Student Pictures- Wendy Doll (Rebecca will contact)

Silent Auction ?- Molly?

PTA pie fundraiser?- Rachel

Kids Stuff coupon book as a fundraiser? Rebecca will call about this

School Toolbox- a flyer will go home with report cards and parents can place order for school supplies by mid- July! We will send out a survey sometime during the year to ask teachers about the quality of the items!

Open Discussion:

Any new ideas for events next year? We don't have to have all of it on the calendar ahead of time

